Prairielands LIbrary Exchange

Governing Board Meeting

September 10, 2026 at 4:00pm

Location:

109 South 5th street, Marshall, MN

And via Zoom:
https://us06web.zoom.us/j/83662459031?pwd=cVQ1RVZEOUU4WnhSdTFGM1FxNGRMZz09

Passcode: uDa8Zz

Agenda

Vote to accept or amend the agenda

Vote to accept or amend the minutes from the June 11, 2026, meeting: **Minutes June 11, 2026 Governing Board.docx**

HR Update

Met with Kelsie from Renard Consulting

Executive Director Job Description is in final draft

Admin Assistant Job Description is in first draft

Employee structure at PLE: Kelsie asked us to consider what the long-term structure of PLE should be and then consider that for future budgets and job descriptions

School Librarian vs. Programming Librarian vs. Assistant Director vs. ?

What is best for the region and meets the requirements of the statute?

Strategic Plan impacts our decisions currently: **FINAL PLE strategic plan 2025-2028 08-18-25**

Professional Development

Camp Read-A-Lot and Unbound Teen Lit Fair completed

Michele Leininger to develop and teach two courses: Weeding and Reader's Advisory

Website Redesign

Request for Proposal (RFP)

Sent to five companies

All accepted the RFP and will be submitting proposals

Funds Review

Budget (approved at the June 11 meeting)

LPL Statement

Bank Statement

July Compilation Report from H and B

Next meeting:

December 10, 2026 at 4:00pm