

Prairielands Library Exchange
Teen Summer Reading Grant Guidelines
FY 2025-2026

Purpose:

Assist libraries of all types including museums, historical societies, and archives that are members of Prairielands Library Exchange to support Teen Summer Reading activities.

Program:

Prairielands Governing Board has designated funds to support Prairielands Member libraries in enhancing services to their teens during the summer of 2026 in support of Teen Summer Reading. Libraries offering Teen Summer Reading programs may apply for **up to \$750** in support of their program(s).

An eligible expense under this grant might include performer/author costs, refreshments, supplies for activities, incentives, books, teen engagement activities, etc. Proof of payment and a completed evaluation of the summer events will be required. Check with Prairielands for expenses that differ from these examples.

Participant requirements:

Libraries receiving grants will be required to complete an online evaluation form. The evaluation will include a description of the program, the number of participants at activities, age range of participants, stories and feedback from participants, parents and staff to show the benefit of the program. This evaluation **MUST** be completed for each library regardless of combined programming. The Request for Reimbursement form will not be processed by Prairielands until the [evaluation\(s\)](#) and proof of payment have been received.

Promotion:

All advertising and promotional material should include "Sponsored by Prairielands" and the Prairielands logo (if applicable). [The logo can be found here.](#)

Grant process:

- Complete an online application which can be found at Prairielands Library Exchange's website <https://www.prairielands.org/grants/>
- Applications must be received no later than **Tuesday, June 7, 2026.**
- Prairielands will send notification of approval and the Request for Reimbursement form to the primary contact.
- Proof of payment for all spending must accompany the completed Request for Reimbursement form.
- Checks will be written to the library functioning as the primary contact for the grant.
 - Checks will not be written to an individual.
- Requests for Reimbursement, [evaluation](#), and proof of payment are **due Sept. 30, 2026.**