

Teen Summer Read 2024 Grant

Purpose:

Assist Pioneerland-Prairielands-Plum Creek Libraries to provide programming for Teen Summer Read 2024.

Program:

Prairielands Governing Board has designated funds to support Prairielands Member Libraries in enhancing services to their Teens during the summer of 2024 in support of Teen Summer Read. Libraries offering Teen Summer Read programs may apply for up to \$1000.00 in support of their program(s). *Note: libraries do not need to request the full amount to qualify, but are welcome to do so if the funding would be beneficial to their programming.*

An eligible expense under this grant might include performer/author costs; refreshments, supplies for activities, incentives, etc. **Paid receipts or proof of payment will be required.** Check with Prairielands for expenses that differ from these examples.

Participant requirements:

Libraries receiving grants will be required to complete an online evaluation form (link provided on website). The evaluation will include a description of the program, the number of participants at activities; age range of participants; stories and feedback from participants, parents & staff to show the benefit of the program. This evaluation **MUST** be completed for each library regardless of combined programming. Reimbursement request will **NOT** be processed by Prairielands until the evaluation(s) has been received.

All advertising and promotional material should include: the language “Sponsored by Prairielands” and the organizations logo (if applicable). The logo can be found [here](#).

Submit the completed Request for Reimbursement form including proof of payment.

Grant process:

Complete an online application at www.prairielands.org no later than **Friday, June 7, 2024**.

Prairielands will send notification of approval of funding with a Request for Reimbursement form.

Request for reimbursement must include:

Completed **Request for Reimbursement form** Paid receipts or **proof of payment**
Completed **evaluation**

Note: Checks can only be written to a library or organized library group, **not to an individual**.

Request for Reimbursement and Evaluation are due to Prairielands by **September 30, 2024**.