



## **Prairielands Library Exchange Member Agreement**

All libraries signing this member agreement will collaborate to improve library services to their patrons and the Prairielands Library Exchange region to the best of their ability.

Each member library agrees to:

- Share resources with each other to the greatest extent possible within the framework of its own and other libraries' current circulation policies and recognize its primary responsibility is to its own users
- Participate in a communication system and maintain a telephone in or near the library facility; an email address; relevant information about its library resources, staff, and hours of services
- Allow member information to be published in either print or electronic format as appropriate
- Share bibliographic information or other contributions that are mutually agreed upon by Prairielands Library Exchange members
- Maintain financial support of its own library at a level which in no way is reduced because of participation in the multicounty multitype library system.
- Abide by the membership requirements adopted by the Prairielands Library Exchange governing board and Prairielands Library Exchange bylaws

The programs and services provided by Prairielands Library Exchange will be based on the availability of funds appropriated by the State legislature.

Such programs and services may include:

- Continuing education opportunities delivered in person and virtually
- Website listing of resources, upcoming events, contact information and training options
- Events and special programs offered for free or at a reduced rate
- Information regarding services and programs delivered via a variety of methods that may include mailings, newsletters, meetings, and virtual or in person programs
- Opportunities to be involved in long-range planning processes

This agreement will automatically renew each year. However, either party may terminate membership in Prairielands Library Exchange with sixty (60) days written notice prior to the end of Prairielands Library Exchange fiscal year.

If a library chooses to terminate its membership, all materials, equipment, and other items received from Prairielands Library Exchange or items borrowed from other participating libraries will be promptly returned. Libraries that terminate membership can make no claims against Prairielands Library Exchange.

## **MINNESOTA STATUTE**

### **134.351 MULTICOUNTY, MULTITYPE LIBRARY SYSTEMS**

#### **Subdivision 1. Establishment.**

The commissioner of education, upon the advice of the Advisory Council to the Division of State Library Services, may approve the establishment of multicounty, multitype library systems and the geographic boundaries of those systems.

#### **Subd. 2. Services.**

Each multicounty, multitype library system is encouraged to develop services including, but not limited to the following: referral of users, intrasystem reciprocal borrowing, cooperative collection development, cooperative reference services, staff development, research and development, cooperative storage facilities, publicity and community relations.

#### **Subd. 3. Agreement.**

In order for a multicounty, multitype library system to qualify for planning, development, or operating aid pursuant to sections 134.353 and 134.354, each participating library in the system shall adopt an organizational agreement providing for the following:

- (a) Sharing of resources among all participating libraries;
- (b) Long-range planning for cooperative programs;
- (c) The development of a delivery system for services and programs;
- (d) The development of a bibliographic database; and
- (e) A communications system among all cooperating libraries

## **Prairielands Library Exchange Member Agreement**

It is understood that the undersigned wish to participate in the Prairielands Library Exchange multitype system with no membership fee and agree to all terms and conditions.

### **Organization Information**

Organization Name:

Address:

City, State:

County:

Zip Code:

Phone Number:

Email:

Name of Director/President/Chairman:

Signature of Director/President/Chairman:

Official Title of Position Held:

Date:

### **Prairielands Library Exchange**

Name of Prairielands Library Exchange Governing Board President:

Signature of Governing Board President:

Date: