

Prairiелands Governing Board Meeting

Thursday, August 25, 2022 -6 p.m.

Online

Marshall, MN

Present: Jan Louwagie, Special Library Representative; Deb Lanthier, Public Library Representative; Deb Forbrook, Pioneerland Representative; Shelly Grace, Prairiелands; Maureen Keimig, Prairiелands.

President Louwagie called the meeting to order at 6:00 p.m.

Lanthier motioned to accept agenda as given; Forbrook seconded. Motion carried.

(Agenda Item 3) There were no additions or corrections to the June 2, 2022, Governing Board Meeting minutes. Lanthier motioned to approve the minutes; Forbrook seconded. Motion carried.

(Agenda Item 4) Prairiелands Activities

Grace is reevaluating whether or not to add the Drone Kits into circulation due to a number of factors, including reports of how often people lose drones and the control devices purchased for them are no longer approved by the manufacturer. She decided to leave the decision to the next director. The Co-Op talked about other kits and suggested that Prairiелands could consider purchasing Google cardboard virtual headsets for the 360 camera kits. The Governing Board supported this idea.

Grace will create notes for the new director for Teen Summit 2023. It had been suggested that a hybrid summit might be a possibility so that attendees can either join in person or online.

Forbrook motioned for Prairiелands to offer a grant which will allow up to \$500 to libraries to use toward ADA materials; Lanthier seconded. Motion Carried.

Lanthier motioned to offer a one-time grant for up to \$500 to special libraries and or museums to support programs for sharing images and resources; Forbrook seconded. Motion carried. Both grants will be offered after the new year.

Grace will be launching the new Crafts Grant on August 29, 2022.

(Agenda Item 5) Director's Report, June-August

Grace reviewed her Director's Report with the Board.

(Agenda Item 6 a-b) Financials

Grace discussed the financials with the Board. Lanthier motioned to accept the quarterly financial report funds review as presented; Forbrook seconded. Motion carried.

(Agenda Item 7) Strategic Plan

Grace will leave the inception of a new strategic plan for the new director. Creative Bug subscription is up and running.

(Agenda Item 8) Personnel

The director's position for Prairielands will be advertised after Labor Day and applications will be accepted for three weeks. The full-time position could become flexible depending on the applicants who apply. Starting date for the position will be December 1, 2022.

Lanthier motioned to provide full coverage single health benefits for the director retroactive from the beginning of the fiscal year; Forbrook seconded. Motion carried.

Lanthier motioned for Grace to reimburse Prairielands for \$242.06 to cover the overdrawn amount for health benefits from the previous fiscal year; Forbrook seconded. Motion carried.

Louwagie adjourned the meeting at 6:46 p.m.

