

## **Prairiелands Governing Board Meeting**

Thursday, June 2, 2022 -6 p.m.

Online

Marshall, MN

Present: Jan Louwagie, Special Library Representative; Deb Lanthier, Public Library Representative; Deb Forbrook, School Library Representative; Dennis Ulrich, Pioneerland Library Representative; Shelly Grace, Prairiелands; Maureen Keimig, Prairiелands.

President Louwagie called the meeting to order at 6:00 p.m.

Lanthier motioned to accept agenda as given; Forbrook seconded. Motion carried.

(Agenda Item 3) There were no additions or corrections to the March 3, 2022, Governing Board Meeting minutes. Lanthier motioned to approve the minutes; Forbrook seconded. Motion carried.

### **(Agenda Item 4) Prairiелands Activities**

The four registrants for the 'Youth Work Matters' course from the U of M Extension met to discuss the experience. They appreciated the opportunity and encouraged Prairiелands to schedule more online workshops in the future.

The Teen Summer Read Grant kicked off and 29 libraries have applied.

Grace reminded the Board they considered paying for a subscription to Creative Bug, an online crafting resource. Plum Creek already has a subscription, which Prairiелands would absorb into an area-wide subscription. The Board previously asked for pricing before approving it. A salesperson informed Grace that it would cost \$4,500 for one year or \$12,000 for 3 years, invoiced annually for \$4000. The Member Council encouraged the Board to accept this price. Lanthier motioned for Prairiелands to choose the 3 years subscription; Forbrook seconded. Motion carried.

(Agenda Item 5) Director's Report, March-May. Grace reviewed her Director's Report with the Board.

### **(Agenda Item 6 a-c) Financials**

Grace discussed the financials with the Board. Lanthier motioned to accept the quarterly financial report funds review as presented; Forbrook seconded. Motion carried. **Lanthier motioned to accept the Prairiелands FY2022-23 budget; Forbrook seconded.** Motion carried. Application for Aid, the annual request for funding from the state, was reviewed by Grace and needs to be signed by President Louwagie.

### **(Agenda Item 7) Strategic Plan**

Grace discovered that Amazon offers an inexpensive online storage space. She is using this space to post tutorials, allowing librarians online access without registering.

### **(Agenda Item 8) Personnel**

The Board reviewed the Director's job description. Grace will do some research on the percentage of health plans other multitypes cover. Louwagie and Forbrook volunteered to be on the committee to hire a new director. Grace will ask the Member Council for a volunteer to sit in on the interviews.

(Agenda Item 9) Election of Officers

Kate Borowske and Dennis Ulrich will no longer be on the Governing Board beginning in the next fiscal year which begins July 1. Forbrook's status on the Board will be changing from School Library Representative to Pioneerland Representative beginning in the next fiscal year. Forbrook nominated the current slate of officers of the Governing Board for the 2022-23 fiscal year. Motion carried.

Lanthier motioned to adjourn; Forbrook seconded. Meeting adjourned at 7:12 p.m.