

Prairielands Governing Board Meeting

Thursday, March 3, 2022 -6 p.m.

Online

Marshall, MN

Present: Jan Louwagie, Special Library Representative; Deb Lanthier, Public Library Representative; Kate Borowske, Academic Library Representative; Dennis Ulrich, Pioneerland Library Representative; Shelly Grace, Prairielands; Maureen Keimig, Prairielands.

President Louwagie called the meeting to order at 6:03 p.m.

Borowske motioned to accept agenda as given; Ulrich seconded. Motion carried.

(Agenda Item 3) There were no additions or corrections to the December 4, 2021, Governing Board Meeting minutes. Lanthier motioned to approve the minutes; Borowske seconded. Motion carried.

(Agenda Item 4) Prairielands Activities

Camp Read -A- Lot will be held in person this year at the SMSU conference center on August 2, with a virtual option for those who are not able to attend.

The Member Council recommended \$500 for the amount for the Take and Make Grant. Lanthier motioned to approve this amount; Ulrich seconded. Motion carried. Grace talked to the Board about Prairielands paying for CreativeBug subscriptions for libraries. Grace will talk to a sales representative about pricing for the subscriptions and will advise the Board at the next meeting.

Prairielands received fifty-seven applications for the ARPA Funds Grant. Almost half of the school libraries have requested their reimbursements with a total of \$10, 242.02 having been paid out so far.

(Agenda Item 5) Director's Report, December - February. Grace reviewed her Director's Report with the Board.

(Agenda Item 6 a-c) Financials

Grace reviewed the Financials with the Board. Louwagie talked to the Board about using funds for museums and historical societies to use for software and start up costs in creating a public online access to their collections. Grace will run it by the Member Council and look into what the cost would be. Borowske motioned to accept the quarterly financial report funds review as presented; Ulrich seconded. Motion carried.

(Agenda Item 7) Strategic Plan

Grace advised the Board that there has been no further progress made on the Strategic Plan.

(Agenda Item 8) Personnel

Louwagie and Lanthier will be meeting with Grace for her annual review. Grace announced her intentions of retiring at the end of the calendar year. Keimig will also be retiring some time this year. Job descriptions for both positions will be reevaluated before the recruitment process begins. Ulrich motioned to approve the hiring of a consultant for this purpose; Lanthier seconded. Motion carried.

Meeting adjourned at 6:54 p.m.