

Prairielands Governing Board Meeting
Saturday, December 7th, 2019
Prairielands Office
109 South 5th Street, Suite 200, Marshall, MN

Minutes

Present: Theresa Nysetvold, School Library Representative; Clara Friese, Plum Creek Library Representative; Abigail Duly, Pioneerland Library Representative; Deb Lanthier, Public Library Representative; Shelly Grace, Prairielands, and Maureen Keimig, Prairielands.

President Nysetvold called the meeting to order at 10:15 a.m.

There were no changes or corrections to the agenda. Duly motioned to approve the agenda; Friese seconded. Motion carried.

The meeting did not have a quorum present; therefore, every motion will be pending approval until the next meeting with a quorum.

President Nysetvold reminded the Board to let Grace know whether or not they plan to attend the Board meeting, so she will know if there will be a quorum.

(Agenda Item 3) Duly motioned to approve the September Minutes; Friese seconded. Motion carried.

(Agenda Item 4) Prairielands Activities

Nineteen libraries applied for TeenTober 2019 Grant, and Prairielands has so far reimbursed 10 libraries a total of \$806.16.

Grace asked the Board about increasing Teen Grants to \$150. TeenTober has taken the place of Teen Tech and Teen Read Week cutting the annual teen events by 1/3. Increasing the grant would not raise the budgeted amount. The Board agreed to the increase.

Grace presented the list of items to purchase for the new Teen Programming Kits. Duly motioned to approve all of the items on the list; Lanthier seconded. Motion provisionally approved.

Grace received a request from a library for a scholarship to cover the group fee of an online ALA training course for the library staff to watch together. Grace would like to create a scholarship for up to \$200 to libraries that would cover this, allowing each library to receive one scholarship per quarter. The Board agreed to the suggestion. Grace will present it to the Member's Council for their approval and bring it back to the Governing Board for final approval.

The School Library Committee met and was receptive to the suggestion for online discussions for school libraries. They will discuss topics at their next meeting.

Grace discussed Traveling Trunks for training library staff with the Board. One trunk could be on weeding and could include discards from libraries. Grace will report on what the cost would be at the next Board meeting.

(Agenda Item 5) Director's Report, September - November.

Grace reviewed her Director's report with the Board. The multitypes will have another online meeting on the joint strategic planning. After finishing the joint plan, the consultant will work on updating the Prairielands strategic plan. She would like to conduct online focus groups with the Member Council and the Governing Board. Grace will email the Board to determine a convenient time for the focus group.

(Agenda Item 6) Financials

Grace reviewed the Financials with the Board. Nysetvold motioned to approve the financials as presented; Friese seconded. Motion carried pending approval at the next meeting with a quorum. Grace said, since she sent out the revised budget, she realized it would be no more appropriate than the original budget, and she asked that the Board not consider it.

(Agenda Item 7) Other

Grace is working to schedule a presentation from the University of Minnesota Extension at each of the Teen Summits in Slayton and Willmar on Teen Mental Health.

The theme for the next online conference is 'Serving Everyone'. Grace has three presenters who will each talk about serving one of the following groups in the library community:

- The Elderly
- Disabled patrons
- International patrons

Meeting adjourned at 11:25 a.m.