

Prairielands Governing Board Meeting
Saturday, March 7, 2020
Prairielands Office
109 South 5th Street, Suite 200, Marshall, MN

Minutes

Present: Theresa Nysetvold, School Library Representative; Clara Friese, Plum Creek Library Representative; Abigail Duly, Pioneerland Library Representative; Deb Lanthier, Public Library Representative; Kate Borowske, Academic Library Representative; Jan Louwagie, Special Library Representative; Shelly Grace, Prairielands, and Maureen Keimig, Prairielands.

President Nysetvold called the meeting to order at 10:01 a.m.

There were no changes or corrections to the agenda. Friese motioned to approve the agenda; Duly seconded. Motion carried.

(Agenda Item 3) Duly motioned to approve the December Minutes; Lanthier seconded. Motion carried.

(Agenda Item 4) Prairielands Activities:

Grace hired a presenter from the University of Minnesota Extension to talk about social emotional skills at this year's Teen Summit. Prairielands will also be launching the new Teen Programming Kits at the Summit. Grace showed the Governing Board some of the new Teen Kits that were purchased. The total spent so far is around \$8700, though Grace still needs to buy a few more items. Grace advised the Board that she will need to increase the amount budgeted to update the old Teen Kits by about \$7000. Marshall Lyon County Library is willing to host the new Teen Kits along with the current ones they already have. Prairielands will purchase a shelf unit for them to use to store the smaller items on.

(Agenda Item 5) Director's Report, December - February.

Grace reviewed her Director's report with the Board. The Director's annual review is due by May 15th. Duly will head the personnel committee that will conduct the review. Nysetvold and Friese will work with her.

(Agenda Item 6) Financials

Grace reviewed the Financials with the Board. Duly moved to accept the quarterly financial report and funds review as presented; Borowske seconded. Motion carried.

(Agenda Item 7) Library Legislative Day is March 31st. It is not a budget year, but Grace asked the Board to let her know if anyone is interested in attending.

(Agenda Item 8) Grace reviewed the Prairielands Strategic Plan with the Board. The suggestions made by the consultant focused on the needs of Member libraries. Grace will get input from the Member Council before getting a motion from the Governing Board to accept. Grace also reviewed the joint multi-type strategic plan with the Board. Friese motioned to approve the joint strategic plan as presented; Borowske seconded. Motion carried. The plan is divided into three general categories: communicate and collaborate, educate and support, and advocate and build capacity.

(Agenda Item 9) The online conference in February went well, though attendance was down. The sessions are online now on the Conference website.

Meeting adjourned at 11:36 a.m.